

FOR OFFICE USE ONLY

TEN EVENTS

“ROUTE 66 SHOW 2016 ”

APPLICATION TO TRADE FORM

The Route 66 Show is Dorset’s newest motor show full of family fun. The two day show gives excellent exposure for stall holders of all kinds. You are advised to maximise this by advertising your presence and location at the show as well as linking to the Route 66 Show social media platforms to maximise your footfall.

Company Name	
Contact Name	
Email Address	
Mobile Number	
Address Line 1	
Address Line 2	
Post Code	

Please list all Food/product items you intend on selling at “Route 66 Show”	
--	--

Area	Frontage	Depth	Rate	Cost

Quantity	Add On	COST
	Electricity @ £160 (both days) 16 amp max 3kw single phase.	
	Electricity @ £125 (both days) 13 amp max 3kw, single phase.	
	Banner around show arena @ £100(both days)	

Total	
--------------	--

PAYMENTS TO BE MADE IN FULL UPON BOOKING (17th June 2016 LATEST BOOKING DATE)

STANDS SELLING FOOD MUST HAVE THEIR FOOD HYGIENE CERTIFICATES AVAILABLE FOR INSPECTION ON SHOW DAYS

ALL TRADERS MUST COMPLETE THE RISK ASSESSMENT FORM AND SEND A COPY OF THEIR INSURANCE.

ALL ELECTRICAL ITEMS MUST BE UP TO DATE PAT TESTED WITH CERTIFICATES.

CORRECT COMPLETION OF THIS APPLICATION FORM IS THE EXHIBITOR'S RESPONSIBILITY

I / We hereby apply to Trade at "Route 66 Show" for stand space as detailed above. I / We hereby undertake, on behalf of my/ourselves and all persons in my/our employ, to abide by the terms and conditions issued by Route 66 Show Team.

Signed: _____ Printed Name: _____

Date _____

PLEASE SEND COMPLETED APPLICATION FORMS, RISK ASSESSMENTS AND CHEQUE PAYMENTS TO:

**TEN EVENTS
C/O ROUTE 66 SHOW EVENT MANAGER
Unit 6
Manor Park
35 Willis Way
BH15 3SZ**

**PAYMENTS VIA BACS
TEN EVENTS
NATWEST BANK
SORT CODE: 52 41 37
ACCOUNT NUMBER: 46161287**

Or email to enquiries@route66show.co.uk and pay via online banking or call the office on 07815804888

For online payments please use your full name in the reference box.

PAYMENTS VIA DEBIT/MASTERCARD/CREDIT CARD PLEASE CALL THE TEN EVENTS OFFICE ON 07851432285

INSURANCE

It is imperative that all Trade Stand owners have their own insurance. Please note that it is recommended that all stands have a minimum public liability insurance cover of £2.5 million.

A COPY OF YOUR PUBLIC LIABILITY INSURANCE CERTIFICATE MUST BE RETURNED WITH THE APPLICATION.

I would like to remind each Exhibitor, when booking their sites, to include enough space to accommodate tow bars, guy-ropes, pavilion stanchion plates etc. Encroachment on adjoining Trade Stands will incur an immediate penalty payment of £100, the offending Exhibitor will also pay for the additional space used. The Organiser reserves the right to reposition any Exhibitor.

COMPULSORY RISK ASSESSMENT FORM

PLEASE COMPLETE USING BLOCK CAPITALS

THIS MUST BE COMPLETED AND RETURNED WITH APPLICATION TO TRADE FORM

Company Name:	
Address:	
Name of Person Responsible:	
Signature:	
Data Assessment Taken:	

Please consider what risk there is to those building up trade stands and to members of the public during the show. Outline the steps you propose to take to minimise that risk in the table below. Copy this page if more space is required. If in your opinion there is no risk, please print NO RISK and return the form.

<u>HAZARD</u>	<u>PERSON AT RISK</u>	<u>CONTROLS TO MINIMISE RISK</u>

FIRE ASSESSMENT

PLEASE CIRCLE

***Liquefied Petroleum Gas (LPG) on site**

YES

NO

**Are you serving hot food or drinks?
(Please circle)**

YES

NO